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| **Risk Assessment**  **(OSM)** | **Use of Train** | **Date of risk assessment** | **5th September 2022** | **Name of person doing this risk assessment** | **Iain Roy** |
| **Category**  **(OSM)** | **Travel** | **Date of next review** | **5th September 2024** |

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| **What hazard have you identified?**  **What are the risks from it?** | **Who is at risk?** | **How are the risks already controlled?**  **What extra controls are needed?** | **What has changed that needs to be thought about and controlled?** |
| Overexcitement and not following rules or instructions leading to injury | Young people  Leaders | * Section code of conduct in place to set clear expectations of behaviour. * Explain behaviour expectations clearly using age-appropriate language. |  |
| Safeguarding Issues | Young people  Leaders | * Yellow Card rules at all times. * Consider closer supervision for children with SEN. |  |
| First Aid | Young people  Leaders | * All leaders to have up to date First Response Training. * Designated first aider will be qualified and in attendance. * First Aid kit to be available with leaders. * Mobiles / Access to telephone at all times to call emergency services if need be. |  |
| Drop off and Pick Up | Young people  Leaders | * Drop off and Pick Up Point to be suitable for a safe drop off and pick up. * Participants to be able to wait safely at start and end of travel. |  |
| Waiting on Platform | Young people  Leaders | * All adults and young people to be kept back from the platform edge, well away from the yellow line at all times * Group of people travelling to be kept together whilst waiting for the train * Regular headcounts |  |
| Leaving a young person stranded whilst boarding the train | Young people | * Designated leader to get on the train before any young people * Young people to get on the train and be counted onto the train * Final adult to get on the train once leader on train has confirmed all young people are accounted for and on the train |  |
| Leaving a young person stranded whilst getting off the train | Young people  Leaders | * Designated leader to get off the train before any young people * Young people to get off the train and be counted off the train * Final adult to get off the train once leader on platform has confirmed all young people are accounted for and off the train |  |
| Breakdown / delay | Young people  Leaders | * Follow operating company instructions * If required, update parents/guardians/InTouch contact with situation |  |
| Other unforeseen hazards | Young people  Leaders | * Dynamic risk assessment to be performed by all leaders in line with TSA guidelines. * Hazards to be shared with other leaders and appropraite mitigation to be actioned. |  |